



TRANSFER
STUDENT



PREP PLAYBOOK



St. Mary's Prep
3535 Commerce rd
Orchard Lake, MI 48324

SUMMER CONTACT INFORMATION



ADMISSIONS/ENROLLMENT

Director of Enrollment, Candace Castiglione
248-392-9280 ccastiglione@stmarysprep.com

Director of Admissions, Peyton Coleman
248-392-9279 pcoleman@stmarysprep.com

9TH GRADE ACADEMICS

Boys Division, Mr. Jeff Giolitti
jgiolitti@stmarysprep.com

Girls Division, Mrs. Margie McElyea
mmcelyea@stmarysprep.com

ATHLETICS

Athletic Director Boys Division, Jermaine Gonzales
248-392-9455 jgonzales@stmarysprep.com

Athletic Director Girls Division, Don Buchanan
248-836-1291 dbuchanan@stmarysprep.com

Athletic Director's Assistant, Annette Knight
248-392-9958 aknight@stmarysprep.com

SUMMER CAMPS

Summer Camp Director, Stephanie Gonzales
sgonzales@stmarysprep.com

SCHOOL OFFICE- PREP BUILDING

Main School Office, Lynda Kosco
248-836-1212 lkosco@stmarysprep.com

BOOKSTORE

248-392-9964

**TRANSFER STUDENT &
PARENT ORIENTATION**



**TUESDAY, AUGUST 18TH
9:00AM-10:30AM
MORE DETAILS SHARED THIS SUMMER!**



New Student Guide

to starting at **St. Mary's**
Transfer Student Edition

August 18th: Transfer Student & Parent Orientation

- 9:00am-10:30am; New Academic Building
- Dress: casual but school appropriate
- there will be an administrative presentation followed by student ambassadors helping transfer students learn the campus and find their classes.
- Parents will walk the campus/their child's schedule with the student ambassadors as well

August 20th- Half day for 10th-12th graders only; details to follow soon.

August 21st- FIRST FULL DAY FOR ALL STUDENTS!

Where are students dropped off/picked up at? Where is parking for students?

The students will be advised of this at orientation and will be given parking information then as well. for orientation, please park in the lot across from the campus bookstore/library.

What kind of backpack should I get?

Something VERY strong and sturdy. Invest in a good one!

When is my Summer reading assignment due?

Your teacher will tell you this information on your first day of classes. Do not bring your assignment with you-- wait for your teacher's direction!

Do we get a school supply list in advance?

Not in high school! your teachers will provide you with a list of supplies needed for their class on the first few days of classes.

How does lunch work?

You can bring your lunch to school or buy lunch in the dining hall with cash or card. There is no advance ordering of lunch. The freshmen and sophomores eat at one time, and juniors and seniors another. At orientation, you will get information on your lunch location, etc.,

When do we have to wear our blazers or letterman sweaters?

Students are required to wear blazers/sweaters on their Mass day-- HOWEVER, blazers/sweaters are NOT required until the weather cools down (typically late September/early October). Listen to announcements as this is when we will communicate these things via parent emails like when their mass day is and when blazers are required.

How many class periods are in a day?

You will have 8 class periods in a day. One of them is your seminar hour which is essentially your study hour.

Can I change my schedule to be in my friends classes?

NO. I promise, you will make a TON of new friends! :)

Who is my academic dean?

Mr. Jeff Giolitti - 9th grade boys jgiolitti@stmarysprep.com
Mr. Russ Bone- 10th grade boys rbone@stmarysprep.com
Mr. Bela Matyus- 11th grade boys bmatyus@stmarysprep.com
Mrs. Ann Bartus- 12th grade boys abartus@stmarysprep.com
Mrs. Margie McElyea- 9th & 10th grade girls mmcelyea@stmarysprep.com
Ms. Armenia Howard- 11th & 12th grade girls ahoward@stmarysprep.com

Orchard Lake St. Mary's Preparatory Parent Emails- Flag them!

You will receive daily emails from an email account titled Orchard Lake St. Mary's Preparatory. Please flag this account as the information is important. These emails are NOT sent from Candace. Rather, they are sent from Lynda Kosco our headmaster's assistant.

Attendance Issues- Absences/ leaving early

All attendance related issues need to be communicated to the attendance secretary, Mrs. Vonica Saroki. It is a very good idea to store the OLSM attendance line in your phone.

248- 392-9467

Contact Information for all administrators/teachers/staff

On the school's website, you will find the complete listing of everyone you may need. To find this page, please do the following:

1. go to www.stmarysprep.com
2. In the top row of menu tabs, please click on "Academic Departments & Faculty"

please note, you may need to click on the three dots to expand the top row of menu tabs depending on your browser

Student community service hours and keeping track of those:

Your child's theology teacher is the official record keeper of service hours. 9th and 10th graders are required to do 10 hours per year, and 11th and 12th graders are required to do 20 service hours per year. Service opportunities will be presented to students throughout the year, but your child should communicate with their theology teacher to obtain the service form, and to keep track of them all. Please direct all service hour questions to the theology teacher, or your child's academic dean.

Class Parent Reps

The Moms and Dads Club (MDC) Selects Parent Representatives for each class. These parents are a wonderful resource to contact regarding parent involvement and any questions that you have. Below are the reps for each class and division.

Freshman boys, Class of 2029- Ashley and Steve Balone StephenAshleyBalone@gmail.com

Freshman girls, class of 2029- Dani and Don Klacking klackingd@gmail.com

Sophomore boys, class of 2029- Heather and Sumer Bashi hmbashi617@gmail.com

Sophomore girls, class of 2029- Daniella and Kevin Brown dcmarcuzzi@hotmail.com

Junior boys, class of 2028- Nate and Nikki Anderson nickiander7@hotmail.com

Junior girls, class of 2028- Marinos and Jillian Moutafis jillymsu@comcast.net

Senior boys, class of 2027- Mark and Maureen Alexander malexand_981@hotmail.com

Senior girls, class of 2027- David and Jennifer Bauss djbauss@yahoo.com

ST. MARY'S PREP GIRLS' DIVISION

DRESS CODE REQUIREMENTS

Monday, Tuesday, Thursday & Friday

- St. Mary's Polo Shirt
- Plaid or navy uniform skirt or dress pants
- socks
- dress shoes

Wednesday (Mass Day)

- St. Mary's Polo Shirt
- Navy blue school cardigan, Letterman sweater, or navy-blue blazer
- Plaid or navy uniform skirt or dress pants
- socks
- dress shoes

Uniform Additions

- on colder days, students may wear a **St. Mary's Prep** quarter zip, crew neck, or hooded sweatshirt in the colors red, black, gray or white.

All of the above MUST be purchased from the campus bookstore.

Winter Boots & Leggings

- From November-March, students may wear a waterproof dress boot. (ex: Uggs and Timberland)
- no tennis shoes
- black or navy-blue leggings or tights are required to be worn underneath their skirt.

Personal Appearance

- hair must be neatly groomed daily. Only traditional hair colors allowed. Students may not dye any part of their hair extreme colors.
- modest, age-appropriate makeup is permissible. Glitter, bold eyeshadow and lipstick is not permitted.
- simple earrings are allowed.
- NO facial piercings of any kind are permitted.
- small, religious necklaces may be worn. Layered or choker style necklaces are NOT permitted at any time.

Uniform details

- **POLO SHIRTS**- 9th -11th graders wear white; 12th graders wear red. MUST be purchased from the campus bookstore.
- **SKIRTS**- 9th-11th graders may wear navy or plaid; 12th graders may wear black, navy or plaid. MUST be purchased from Schoolbells. Modesty shorts must be worn when not in leggings.
- **DRESS PANTS**- may be navy blue or black dress slacks.
- **BLAZER & CARDIGAN**- On Mass days, students must wear a navy-blue blazer, the St. Mary's girl's cardigan sweater, or the official school letterman sweater. The girl's cardigan sweater MUST be purchased from the campus bookstore, and the official school letterman sweater from Art Knitting Mills.
- **SOCKS**- crew cut or knee socks in white, black or navy blue. visible logos are NOT allowed.
- **NON-WINTER SHOES**- A loafer style or ballet flat is allowed, boat shoes, slippers, or tennis shoes are NOT permitted.

WELCOME TO OUR FAMILY



SCHOOLBELLES



s3189 Orchard Lake St. Mary Prep

Schoolbelles is proud to be your uniform provider

Please pre-register so that you can be notified of our many sales
we have throughout the year.

www.schoolbelles.com/register

Shop online 24/7

www.schoolbelles.com

Shop by phone

Monday-Friday
9am-4:30pm EST
1-888-637-3037

Schoolbelles provides
auto-enrollment into our
Loyalty Program.
Receive an extra 5% or
10% off based on your
purchase total!

Schoolbelles has a
Lifetime Guarantee on
all our products.
If our product has not
met your expectations,
we will replace it!

Use your school code

s3189



If you have any questions, please call our
Customer Service Department at (888) 637-3037
OR contact us through email custserv@schoolbelles.com

ST. MARY'S PREP BOYS' DIVISION

DRESS CODE REQUIREMENTS

Monday, Tuesday & Wednesday

- oxford dress shirt
- school tie
- dress pants
- belt
- socks
- dress shoes

Thursday (mass day)

- white oxford dress shirt
- school tie
- navy blue blazer
- dress pants
- belt
- socks
- dress shoes

Friday

- St. Mary's polo shirt
- dress pants
- belt
- socks
- dress shoes

Uniform Additions

- on colder days, students may wear a St. Mary's prep quarter zip or crew neck sweatshirt. These **MUST** be purchased from the campus bookstore.
- no hooded sweatshirts are allowed to be worn at any time

Winter Boots

- From November-March, students need to wear a waterproof dress boot.

Personal Appearance

- hair must be neatly groomed daily. Ears and eyebrows must be visible.
- Length of hair cannot cover the neck or reach the shoulders; no hairbands of any kind allowed.
- NO earrings or facial piercings of any kind are permitted.
- small, religious necklaces may be worn.

Uniform details

- **POLO SHIRTS**- 9th -11th graders wear red; 12th graders wear black. **MUST** be purchased from the campus bookstore.
- **DRESS PANTS**- may be navy blue, black, khaki, brown or gray.
- **OXFORD DRESS SHIRTS**- 9th-12th wear white; 12th graders wear blue. long sleeve or short sleeve may be worn.
- **BLAZER**- On Mass days, students must wear a navy-blue blazer with the school crest sewed on the left breast pocket. The crest must be purchased from the bookstore.
- **TIES**- Students must wear the OLSM school tie purchased from the campus bookstore
- **SOCKS**- black or navy blue dress socks must be worn.
- **NON-WINTER SHOES**- black or brown leather dress shoes are required. shoes **MUST** have a dark sole. No boat shoes or slipper shoes are allowed.



CELEBRATING 23 YEARS OF SUPPORT!

Welcome to St. Mary's! Since 2002, the Moms and Dads Club of St. Mary's has been an integral part of the successful fundraising activities for OLSM.

With the help of our parent volunteers, we support a wide variety of activities, including **Ring Day, Homecoming Tailgate, Teacher Appreciation Days, Spirit Week, Staff Holiday Lunch, Senior Party, and many other events supporting the school and students of St. Mary's Prep.**

Our OLSM families power the good things coming out of the Moms and Dads Club. In 2024-2025, MDC sponsored more than \$35,000 of student activities, purchased new smartboards, sponsored the Counseling department to attend an Admissions conference, purchased additional furniture for the dining hall, and more. Each year, different contributions are made based on needs.

750+
families

15,000+
volunteer hours

\$225,000+
back to OLSM 2024-2025

To ensure that all parents participate, the school requires each family to donate a total of 20 hours of service each year (15 to any approved activity on campus that is requested through a parent email and 5 specifically toward the auction, our biggest fundraiser.

The Moms and Dads Board has openings, a great way to get involved right away. We have some Board positions available for the next school year. The positions and descriptions are listed below. If you have questions or are interested in getting involved, please contact Monica Higgins at olsmpresident@gmail.com.

- Volunteer Coordinator – work in our volunteer system and input opportunities.
- Assistant Treasurer – someone to support the current Treasurer behind the scenes. A CPA is preferred.

Set up your Volunteer Account (MyImpact)

We use a website called MyImpactPage aka My Volunteer Page to log hours of our parent volunteers. You can find a list of the opportunities currently available and more as they become available.

- To create volunteer pages for all members of your family 18 years or older that will be volunteering at St. Mary's:
- Go to www.mndclub.com, Click on the Volunteer tab. Scroll down to the bottom to see a button for My Impact Page link.
- Create your volunteer page on the left side of the page where it says I am new to MyImpactPage.com. (If you have other children in the school, your page should be set up)
- You can use the same password for multiple pages, but each username must be unique. On the right side of that same page, you will enter the username and password you created to see your volunteer hours posted after your page has been created and hours for your time was received.

After you volunteer for an event at St. Mary's, your volunteer hours will be submitted to Ms. Kosco in the Prep office in the form of a white PIP slip so she can log your hours into your volunteer page. Please understand that it takes some time for hours to show up in your account. It is up to you to make sure you get a PIP slip signed as record.

Your hours are pre-billed through your FACTS account. Once your hours are completed Ms. Kosco will update in FACTS and apply the credit.

We have created signups because we need support. When someone signs up and does not show up it not only takes away hours from someone else but also hurts what we are doing. For that reason, we have implemented the penalty below:

- There is a \$100 penalty for any no shows to a shift that is signed up for. This is in addition to any penalties signed in your school contract for not completing your hours.

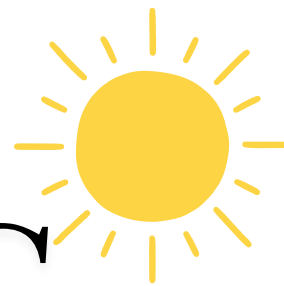
Once you've created your volunteer page from the My Volunteer Page link on www.mndclub.com, you can also download the free **My Impact app** from your cell phone's app store and then enter your username and password to view any volunteer hours that have been posted.

****It is very important that you create your volunteer pages from the My Volunteer Page link on the Moms & Dads Club website, so it is linked to St. Mary's Preparatory.**

Any questions: volunteercoordinator@mndclub.com or president@mndclub.com



SUMMER READING



BOYS DIVISION

9TH GRADE BOYS

Extreme Ownership
by Jacko Willink and Leif Babin

11TH GRADE BOYS

If I Die In A Combat Zone
by Tim O'Brien

AP Language & Composition

Beneath A Scarlett Sky
by Mark T. Sullivan

10TH GRADE BOYS

Night
by Elie Wiesel
(see attached reading guide)

12TH GRADE BOYS

The Screwtape Letters
by C.S. Lewis

GIRLS DIVISION

9TH GRADE GIRLS

To Kill A Mockingbird
by Harper Lee

11TH GRADE GIRLS

Before We Were Yours
by Lisa Wingate

AP Language & Composition

Beneath A Scarlett Sky
by Mark T. Sullivan

10TH GRADE GIRLS

The Pearl
by John Steinbeck

12TH GRADE GIRLS

Jane Eyre
by Charlotte Bronte
(see attached reading guide)



Sophomore Boys Summer Homework

Elie Wiesel was awarded the 1986 Nobel Peace Prize for his work. He conveys a message of peace, atonement, and human dignity. *Night* is Wiesel's masterpiece, a candid, horrific, and deeply poignant autobiographical account of his survival as a teenager in the Nazi death camps.

As you read **Wiesel's *Night***, you may annotate the text and/or take notes on characters, plot, and themes. **Be prepared to take a TEST over the novel within the first week of school.** Here are possible questions to consider after the reading.

1. As *Night* begins, Eliezer is so moved by faith that he weeps when he prays. He is also searching for a deeper understanding of the mystical teachings of the Kabbalah. How does Eliezer's relationship with his faith and with God change as the book progresses?
2. What literal and symbolic meanings does "night" have in the book?
3. Early in the book, after Moishe the Beadle escapes his execution, no one, not even Eliezer, believes his tales (p. 7). Even when the Germans arrive in Sighet and move all the Jews into ghettos, the Jewish townspeople seem to ignore or suppress their fears. "Most people thought that we would remain in the ghetto until the end of the war, until the arrival of the Red Army. Afterward everything would be as before" (p. 12). What might be the reasons for the townspeople's widespread denial of the evidence facing them?
4. Think of the *kapos* and the little blonde *pipel* who are hanged on page 64. Who are the bystanders? Who are the perpetrators? Who are the victims in *Night*? Do these roles sometimes overlap?
5. At the end of *Night*, Wiesel writes: "From the depths of the mirror, a corpse was contemplating me. The look in his eyes as he gazed at me has never left me" (p. 115). What parts of Eliezer died during his captivity? What was born in their place?
6. What scenes from *Night* do you remember most vividly? Have they made you look at the world or your family differently?
7. In his 1986 Nobel Peace Prize acceptance speech, Wiesel says: "[O]ne person of integrity can make a difference, a difference of life and death. As long as one dissident is in prison, our freedom will not be true. As long as one child is hungry, our life will be filled with anguish and shame. What all these victims need above all is to know that they are not alone; that we are not forgetting them, that when their voices are stifled we shall lend them ours, that while their freedom depends on ours, the quality of our freedom depends on theirs" (p. 120). How has Elie Wiesel fulfilled this purpose with this book? How does this statement make you feel about your place in the world?